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St James CE Primary School

Executive Headteacher: Mrs. J Young (BA Hons, PGCE, NPQH)

Dear Parents/Carers,

About the attached form

In September 2014, the Government announced that all children who are in Reception, Year 1 or Year 2 in a state-funded school would be offered a free healthy school lunch. In addition, it was announced that children in other school years would also be offered a free school lunch if their parent was receiving any of the welfare benefits listed on the council website.

Registering could raise money for your child's school

Registering for free meals could raise an extra £1,345 for your child's school, to fund valuable support like extra tuition, additional teaching staff or wider school activities. This additional money is available from central government for every child whose parent is receiving one of the welfare benefits listed on the website. It is therefore important to sign up for free school meals, even if your child is in Reception, Year 1 or Year 2, so that your child's school receives as much funding as possible.

How the information you provide will be used

The easiest way to apply for free school meals is on the St Helens Council website:

<https://sthelens.gov.uk/article/1865/Applying-for-free-school-meals>

Alternatively, you can complete the form attached and return to us. The information you provide, either on the form or the website, will be used by the council to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year.

The information will also be used in relation to children in Year 3 or above to decide whether they are eligible for free school meals.

You only need to complete this form once and it will last for the duration of your child's time at their current school.

Yours sincerely



Executive Headteacher

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ST HELENS COUNCIL
e
REGISTRATION FORM

FREE SCHOOL MEALS AND PUPIL PREMIUM
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We need information about you and your child, so that we can provide them with the best education and support by making sure that school receives all the government funding to which it is entitled. Please complete this form and return to school immediately.

ABOUT YOUR CHILD/CHILDREN

Child's Last Name	Child's First Name	Child's Date of Birth			Name of School

PARENT/GUARDIAN DETAILS

	Parent/Guardian 1	Parent/Guardian 2
Last name		
First Name		
Date of Birth		
National Insurance Number*		
National Asylum Support Service (NASS) Number*		
Daytime Telephone Number		
Mobile Number		
Address		
	Postcode:	Postcode:

* Complete as appropriate

PLEASE COMPLETE BOTH SIDES OF THIS FORM

Please place an X in 'this box if you' are in receipt of any of the benefits listed below:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance



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- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999 ● the guarantee element of State Pension Credit
- Child Tax Credit (with no Working Tax Credit) Working Tax Credit run-on ● Universal Credit.

DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree that you may use the information I provide to process my request for free school meals and will contact St Helens Council who will liaise with the DWP to verify my entitlement. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.

Signature• _____ Date.....

Parent/Guardian

You are free to withdraw your consent at any time so that your details are not used in the future. Whether you provide your details or not will not affect any of the welfare benefits that you may be entitled to.

This includes those who have parental rights for the child/children named on this form.



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